# Agenda 2 October 2021

**Meeting 1 – commence 7pm**

**Students:**

Alexander Ball, Madiha Sabahat, Samantha Kurilic & William Hansen (Troy)

**Chairperson: (sets the meeting time/invitation and prepare agenda)**

William Hansen

**Minute taker:** Alex Ball

It is very important the chair of your meeting, who arranges and invites members of the team to the meeting presses record when the meeting starts, and presses stop recording when the meeting ends.

**Agenda items**

**TEAM PROFILE**

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| --- | --- |
| **1** | **Create a team name**  The Non-compatibles |
| **2** | **Ideal Jobs**   * compare & contrast the ideal job for each person.   **(Use assignment 1 to support your answers)**  What differentiates each position from the others, if anything? How similar or different are your career plans across the group?  It can be tackled numerous ways in writing and in visual elements. A concise coverage/analysis/conclusion covering all would be good. Strongly recommend a table presentation of comparison data. As it is very easy to highlight a lot of information, simple for others to read and interpret too. |
| **3** | **Set-up Group website on GitHub**  You should then include links to each individual website on the group website.  You also need to set up a GitHub repository for your group on which you can use Git. This is to facilitate the production and maintenance of group artifacts, which will include the assignment submission, but may also include other reports or information, code, examples, formatted data, images and videos, links, and similar information.  You will also need to set up your group on Canvas.  In your report you should include a brief description of what you have done, and include the following:  • The link to your group’s website  • The link to your group’s Git repository (GitHub)  **•** Your comments on how well the audit trail on the Git repository reflects your group’s work. You will presumably only be able to do this close to the time of submission. |
| **4** | **Industry Data ACTION ITEM**  In Canvas on the Assignment 2 page, you will find a link to some industry data supplied by Burning Glass. You should use this (as well as any other data you may be able to find) to answer the following questions. If you’re to be looking outside of the IT field, find similar data for your specific Industry.  • What are the Job Titles for your group's ideal jobs? How do each of these rank in terms of demand from employers?  • From your group's ideal jobs, you can identify a set of skills required for these jobs (we will refer to this as your group's  required skill set). These can be divided into general skills (communication, problem solving, writing etc) and IT-specific skills (Javascript, SQL, etc).  o How do the IT-specific skills in your required skill set rank in terms of demand from employers?  o How do the general skills in your required skill set rank in terms of demand from employers?  o What are the three highest ranked IT-specific skills which are not in your required skill set?  o What are the three highest ranked general skills which are not in your required skill set?  • Having looked at the Burning Glass data, has your opinion of your ideal job changed? Why or why not? |
| **5** | IT Work – Alex and William will interview participants |
| **6** | IT Technologies |

**Close meeting**

Next meeting date: Wednesday, 6th October 8pm

Chairperson: (sets the meeting time and prepare agenda) Alex Ball

Minute taker: Sam Kurilic

**Next Agenda Items to discuss is:**

* Project Ideas
* Feedback – SparkPLUS
* Group reflection